

Halifax Water Board Meeting Minutes

Date: September 25, 2025

Meeting Time: 10:56 a.m.

Attendees:	Commissioner John MacPherson, Chair
	Commissioner Cathy Deagle Gammon, Vice Chair
	Commissioner Nancy MacLellan
	Commissioner Trish Purdy
	Commissioner Patty Cuttell
	Commissioner Janet Steele
	Commissioner Jeff Langley
	Commissioner Cathie O'Toole
Staff:	Kenda MacKenzie, General Manager & CEO
	Louis de Montbrun, Director, Corporate Services/CFO
	Liana Rintoul, General Counsel
	Josh DeYoung, Director, Capital Engineering & Infrastructure
	John Eisnor, Director, Operations
	Wendy Krkosek, Director, Environment Health & Safety Services
	Ashley Kendell, Director, People & Culture
	David Cameron, Project Engineer, Energy Efficiency
	Warren Brake, Manager, Accounting
	Jarvis Singer, Acting Senior Manager, Water & Wastewater Treatment
	Nicole Jollymore, Administrative Coordinator
	Lorna Skinner, Governance Coordinator Assistant

Regular Reports

1 a) RATIFICATION OF IN CAMERA MOTIONS

Discussion Notes	MOVED BY Commissioner Deagle Gammon, seconded by Commissioner Cuttell that the Halifax Water Board approve the ratification of in camera motions.
Decision	N/A

1 b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS	
Discussion Notes	No additions or abstentions. MOVED BY Commissioner Deagle Gammon, seconded by Commissioner Cuttle that the Halifax Water Board approve the order of business.
Decision	MOTION PUT AND PASSED.
2. APPROVAL OF MINUTES – Thursday, June 19, 2025	
Discussion Notes	MOVED BY Commissioner Cuttle, seconded by Commissioner Deagle Gammon that the Halifax Water Board approve the minutes of the Thursday, June 19, 2025 regular meeting.
Decision	MOTION PUT AND PASSED.

Advanced to Item 4.4, then 4.5.

3. BUSINESS ARISING FROM THE MINUTES	
a) Green Choice Program Enrollment Update.	
Discussion Notes	Josh DeYoung and David Cameron presented a brief update on the program enrollment.
Decision	N/A
b) Boil Water Advisory: Update on Corrective Measures and NSRAB Audit	
	Jarvis Singer provided an update to the status of corrective measures in the Boil water Advisories. John Eisnor presented an update to the status of the Operations department NSRAB audit.

Financial Reports	
4.1 AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JULY 31, 2025	
Discussion Notes	Louis de Montbrun presented the Operating Results for the four (4) months ended July 31, 2025 to update the year-end financials. MOVED BY Commissioner Deagle Gammon, seconded by Commissioner Steele that the It is recommended that the Halifax Water Board approve the operational financial report for the (4) months ended July 31, 2025.
Decision	MOTION PUT AND PASSED.
4.2 CAPITAL EXPENDITURES AS OF JULY 31, 2025	
Discussion Notes	Louis de Montbrun presented the Capital Expenditures as of July 31, 2025.
Decision	N/A

4.3 CAPITAL PROJECTS SPENDING SUMMARY 2024/2025	
Discussion Notes	<p>Louis de Montbrun presented the Capital Project Spending Summary for 2024/25.</p> <p>It is recommended the Halifax Water Board approve for filing with the NSRAB the capital project spending summary for the period April 1, 2024, to March 31, 2025, and the capital project spending over \$1,000,000 summary for the period April 1, 2024, and March 31, 2025.</p> <p>MOVED BY Commissioner MacPherson, seconded by Commissioner Steele</p>
Decision	N/A
4.4 FALL 2025 DEBENTURE	
Discussion Notes	<p>Louis de Montbrun provided an overview of the Fall Debenture request.</p> <p>MOVED BY Commissioner Deagle Gammon, seconded by Commissioner Steele that the Halifax Water Board approve the following motions:</p> <ol style="list-style-type: none"> 1. Approve the financing of \$34,000,000 with a thirty-year amortization term and financing over ten years. The maximum all-inclusive rate is not to exceed 7.0%. 2. Approve the re-financing of \$15,403,516 with a ten-year amortization term and financing over ten years, with an all-inclusive rate not to exceed 7.0%.
Decision	MOTION PUT AND PASSED.
4.5 CHANGE TO THE FINANCIAL STATEMENTS APPROVED AT THE AUDIT & FINANCE COMMITTEE	
Discussion Notes	<p>Louis de Montbrun presented the information approved at the September 4th meeting of the Audit and Finance Committee. Louis noted the Committee passed the motion to approve the updated financial statements of the Halifax Regional Water Commission for the year ended March 31, 2025.</p> <p>MOVED BY Commissioner Deagle Gammon, seconded by Commissioner Purdy that the Halifax Water Board approve the updated financial statements of the Halifax Regional Water Commission for the year ended March 31, 2025.</p>
Decision	MOTION PUT AND PASSED.

Next Meeting Date: December 5, 2025

Minutes taken by:

Nicole Jollymore, Administrative Coordinator