

## Halifax Water Board Meeting Minutes

**Date: February 27, 2025**

**Meeting Time: 9:01 a.m.**

**Attendees:**

Commissioner Colleen Rollings, Chair

Commissioner Cathy Deagle Gammon, Vice Chair

Commissioner John MacPherson

Commissioner Trish Purdy

Commissioner Janet Steele

Commissioner Patty Cuttell

Commissioner Cathie O'Toole

**Regrets:**

Commissioner Nancy MacLellan

**Staff:**

Kenda MacKenzie, General Manager & CEO

Louis de Montbrun, Director, Corporate Services & CFO

Liana Rintoul, General Counsel

Josh DeYoung, Director, Capital Engineering & Infrastructure

John Eisnor, Director, Operations

Wendy Krkosek, Director, Regulatory Services

Ashley Kendall, Director, People and Culture

Jeff Myrick, Senior Manager, Communications and Corporate Strategy

Jonathan MacDonald, Manager, Water Infrastructure Planning

Lorna Skinner, Governance Coordination Assistant, Regulatory Affairs and Governance Department

## Regular Reports

### 1. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Discussion Notes	<b>MOVED BY Commissioner John MacPherson, seconded by Commissioner Deagle Gammon that the Halifax Water Board approve the order of business and approval of additions and deletions.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

### 2. APPROVAL OF THE MINUTES OF JANUARY 30, 2025

Discussion Notes	<b>MOVED BY Commissioner Deagle Gammon, seconded by Commissioner Steele that the Halifax Water Board approve the minutes of the January 30, 2025, regular meeting.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

### 3. BUSINESS ARISING FROM THE MINUTES

Discussion Notes	None.
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### 4. PROPOSED 5-YEAR BUSINESS STRATEGY 2025-2030 AND ANNUAL BUSINESS PLAN FOR 2025/26.

Discussion Notes	<p>Kenda MacKenzie gave a presentation on the 5-Year Strategic Plan for 2025-30, including the focus on empowering people, operational resiliency, safety, risk mitigation, organizational capacity, capital delivery, regulatory obligations, strategic initiatives, and financial improvement.</p> <p>The Chair, on behalf of the Board, thanked the Executive team for all their hard work putting the 5-year Strategic Plan together. Cathie O'Toole informed the Board that both the 5-Year Plan and the Annual Plan will be presented to HRM Council.</p> <p>Kenda MacKenzie also presented the detailed Annual Business Plan for 2025-26, which included specific deliverables and timelines for each strategic initiative. The plan aims to set the groundwork for achieving the five-year strategic goals.</p> <p><b>MOVED BY Commissioner Deagle Gammon, seconded by Commissioner Cuttell that the Halifax Water Board:</b></p> <ol style="list-style-type: none"><li><b>1. Approve the 5-year Business Strategy for 2025-2030, and</b></li><li><b>2. Approve the 2025/26 Annual Business Plan as attached to this report subject to non-substantive corrections and amendments, and</b></li></ol>
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	<b>3. Direct the General Manager to submit the final 2025/26 Annual Business Plan to Halifax Regional Council for their approval.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

<b>5. WINDSOR STREET EXCHANGE REDEVELOPMENT PROJECT</b>	
Discussion Notes	<p>Josh DeYoung and Jonathan MacDonald gave a presentation on the Windsor Street Exchange Redevelopment Project. The project includes replacing the North End feeder, separating the Young St. pocket sewer, and making other infrastructure improvements. The project aims to integrate work with HRM to save costs and minimize public disruption.</p> <p><b>MOVED BY Commissioner Steele, seconded by Commissioner Deagle Gammon that the Halifax Water Board approve the Windsor Street Exchange Redevelopment Project for a total project cost of \$69,275,000 and submission to the Nova Scotia Utility and Review Board (NSUARB), subject to Halifax Regional Council approval.</b></p>
Decision	<b>MOTION PUT AND PASSED.</b>

**Next Meeting Date: March 27, 2025**

Minutes taken by:  
Lorna Skinner, Governance Coordination Assistant