

Halifax Water Board Meeting Minutes

Date: February 22, 2024

Meeting Time: 9:48 a.m.

Attendees:	Commissioner Colleen Rollings, Chair
	Commissioner Peter Duncan
	Commissioner Mimi Kolomytsev
	Commissioner Becky Kent
	Commissioner Patty Cuttell
	Commissioner Cathy Deagle-Gammon
	Commissioner Paul Russell
Regrets:	Commissioner Kostia Zaharov
Staff:	Kenda MacKenzie, Acting General Manager & CEO
	Louis de Montbrun, Director, Corporate Services
	Colin Taylor, Acting General Counsel
	Reid Campbell, Director, Engineering & Technology Services
	Colin Waddell, Acting Director, Operations
	Ashley Kendell, Director, People and Culture
	Jeff Myrick, Manager of Communications and Public Affairs
	Alicia Scallion, Manager, Finance
	Cara Hughesdon, Communications Associate
	Lorna Skinner, Governance Coordination Assistant

Regular Reports

1. RATIFICATION OF IN CAMERA MOTIONS

Discussion Notes	MOVED BY Commissioner Russell, seconded by Commissioner Deagle-Gammon that the Halifax Water Board ratify the In-Camera motions.
Decision	MOTION PUT AND PASSED.

2. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Discussion Notes	MOVED BY Commissioner Russell, seconded by Commissioner Kent that the Halifax Water Board approve the order of business and approve additions and deletions.
Decision	MOTION PUT AND PASSED.

3. APPROVAL OF MINUTES – January 25, 2024

Discussion Notes	MOVED BY Commissioner Kent, seconded by Commissioner Deagle-Gammon that the Halifax Water Board approve the minutes of the meeting held on January 25, 2024, with the above-noted amendment.
Decision	MOTION PUT AND PASSED.

4. BUSINESS ARISING FROM THE MINUTES

Discussion Notes	None.
Decision	

Financial Reports

5. PROPOSED 2024/25 OPERATING BUDGET

Discussion Notes	<p>A report dated February 16, 2024, was submitted. Louis de Montbrun gave a presentation on the proposed 2024/25 Operating Budget</p> <p>MOVED BY Commissioner Kolomytsev, seconded by Commissioner Kent that the Halifax Water Board approve the attached proposed 2024/25 Operating Budget, inclusive of the proposed 2024/25 budget for unregulated activities.</p>
Decision	MOTION PUT AND PASSED.

6. PROPOSED 2024/25 BUSINESS PLAN	
Discussion Notes	A report dated February 14, 2024, was submitted. Kenda MacKenzie gave a presentation on the 2024/25 Business Plan. MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Kolomytsev that the Halifax Water Board approve the 2024/25 Business Plan as attached to this report dated February 14, 2024, subject to non-substantive corrections and amendments, and direct the General Manager to submit the final 2024/25 Business Plan to Halifax Regional Council.
Decision	MOTION PUT AND PASSED.

7. STRATEGIC COMMUNICATIONS PLAN	
Discussion Notes	Jeff Myrick gave a presentation on the Strategic Communications Plan.
Decision	N/A

Carry-forward action items:

Action Items	Responsible	Original Deadline	Current status
Staff to create a plan for further community engagement/education regarding stormwater billing.	Jeff Myrick	ASAP	Ongoing
For multi-phase, multi-year capital projects, submit to the Board a schedule of key milestones with associated dollar figures.	Reid Campbell	March 2024	Ongoing

Next Meeting Date: March 28, 2024

Minutes taken by:
Lorna Skinner, Governance Coordination Assistant
General Manager’s Office