

Halifax Water Board Meeting Minutes

Date: January 26, 2023

Meeting Time: 10:00 a.m.

Attendees:

Commissioner Colleen Rollings, Chair

Commissioner Cathy Deagle-Gammon

Commissioner Brad Anguish

Commissioner Kostia Zaharov

Commissioner Mimi Kolomytsev

Commissioner Patty Cuttell

Regrets:

Commissioner Becky Kent, Vice Chair

Commissioner Pamela Lovelace

Staff:

Louis de Montbrun, Acting General Manager/CEO

Alicia Scallion, Acting Director, Corporate Services/CFO

Heidi Schedler, KC, Director of Governance & HR, Corporate Secretary

Reid Campbell, Director, Engineering & Technology Services

Susheel Arora, Director, Operations

Kenda MacKenzie, Director, Regulatory Services

Jeff Myrick, Manager of Communications & Public Affairs

Josh DeYoung – Senior Manager, Capital Project Delivery

Amanda Jodrey – Administrative Assistant, Governance & HR

Lorna Skinner, Administrative Coordinator, General Manager's Office

Agenda Items

1.a) RATIFICATION OF IN CAMERA MOTIONS

Discussion Notes

MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Zaharov that the Halifax Regional Water Commission Board ratify the In-Camera motions.

Decision

MOTION PUT AND PASSED.

1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS	
Discussion Notes	MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Zaharov, that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions.
Decision	MOTION PUT AND PASSED.

2. APPROVAL OF MINUTES – November 24, 2022	
Discussion Notes	MOVED BY Commissioner Zaharov, seconded by Commissioner Kolomytsev that the Halifax Regional Water Commission Board approve the minutes of November 24, 2022.
Decision	MOTION PUT AND PASSED.

3. BUSINESS ARISING FROM THE MINUTES	
Discussion Notes	3.a) None
Decision	N/A

4.1 OPERATING RESULTS FOR THE NINE MONTHS ENDED DECEMBER 31, 2022	
Discussion Notes	An information report dated January 18, 2023, was submitted. Alicia Scallion gave an update to the operating results for the nine months ended December 31, 2022.
Decision	N/A
4.2 PROPOSED 2023/24 CAPITAL BUDGET	
Discussion Notes	A report dated January 16, 2023, was submitted. Reid Campbell gave an overview of the proposed 2023/24 Capital Budget. MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Kolomytsev, that the Halifax Regional Water Commission Board approve the proposed 2023/24 Capital Budget at a total value of \$146,692,000 as detailed in the attached Schedule 1.
Decision	MOTION PUT AND PASSED.

4.3 PROPOSED 2023/24 OPERATING BUDGET

Discussion Notes	<p>A report dated January 20, 2023, was submitted.</p> <p>Louis de Montbrun gave an overview of the proposed 2023/24 Operating Budget.</p> <p>MOVED BY Commissioner Kolomytsev, seconded by Commissioner Zaharov that the Halifax Regional Water Commission Board approve the attached proposed 2023/24 Operating Budget, inclusive of the proposed 2023/24 budget for unregulated activities. It is recommended the Board approve the list of 2023/24 sponsorships totaling \$33,100.</p>
Decision	MOTION PUT AND PASSED

5.1 CAPITAL EXPENDITURES FOR THE NINE MONTHS ENDED DECEMBER 31, 2022

Discussion Notes	<p>An information report dated January 18, 2023, was submitted.</p> <p>Alicia Scallion reviewed the Capital Expenditures for the nine months ended December 31, 2022.</p>
Decision	N/A

5.2. JUBILEE ROAD CN BRIDGE REPLACEMENT PROJECT

Discussion Notes	<p>A report dated January 16, 2023, was submitted.</p> <p>MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Zaharov that the Halifax Regional Water Commission Board approve the Jubilee Road CN Bridge Replacement (Water/Wastewater) for a total project cost of \$2.67 million (including net HST).</p>
Decision	MOTION PUT AND PASSED.

5.3. ALBRO LAKES AND WYSE ROAD SEPARATION PROJECT PHASE 1 – ADDITIONAL FUNDING

Discussion Notes	<p>A report dated January 16, 2023, was submitted.</p> <p>Reid Campbell gave a summary of the additional funding request for the Albro Lakes and Wyse Road Separation Project, Phase 1.</p> <p>MOVED BY Commissioner Zaharov, seconded by Commissioner Deagle-Gammon that the Halifax Regional Water Commission Board approve additional funding in the amount of \$1,800,000 to complete the Albro Lakes and Wyse Road Separation Project for a revised estimated total project cost of \$9,500,000.</p>
Decision	MOTION PUT AND PASSED.

5.4. QUIGLEY’S CORNER PUMP STATION UPGRADE AND OPTIMIZATION PROJECT	
Discussion Notes	<p>A report dated January 16, 2023, was submitted.</p> <p>Reid Campbell gave an overview of the Quigley’s Corner Pump Station Upgrade and Optimization project.</p> <p>MOVED BY Commissioner Zaharov, seconded by Commissioner Deagle-Gammon that the Halifax Regional Water Commission Board approve the Quigley’s Corner Pump Station Upgrade and Optimization project for a total project cost of \$5.8 million (including net HST).</p>
Decision	MOTION PUT AND PASSED.
5.5. BURNSIDE TO BEDFORD CONNECTOR TRANSMISSION MAIN – REMAINING PHASE 1 PIPE WORK	
Discussion Notes	<p>A report dated January 18, 2023, was submitted.</p> <p>Reid Campbell gave an overview of the Burnside to Bedford Connector Transmission Main – Remaining Phase 1 Pipe Work.</p> <p>MOVED BY Commissioner Cuttell, seconded by Commissioner Zaharov that the Halifax Regional Water Commission Board approve Burnside to Bedford Connector Transmission Main – Remaining Phase 1 Pipe Work project at a total cost of \$5,374,000.</p>
Decision	MOTION PUT AND PASSED.

6. PROPOSED 2023/24 BUSINESS PLAN	
Discussion Notes	<p>A report dated January 20, 2023, was submitted.</p> <p>Louis de Montbrun gave a presentation on the proposed 2023/24 Business Plan.</p>
Decision	MOTION PUT AND PASSED via an electronic vote held on March 15, 2023. Motion was passed with four in favour

7. PROPOSED 2023/24 MEETING DATES FOR THE HALIFAX WATER BOARD AND THE BOARD SUB-COMMITTEES	
Discussion Notes	The proposed dates were submitted to the Board.
Decision	The Board agreed with the proposed dates.

Carry-forward action items:

Action Items	Responsible	Original Deadline	Current status
n/a			

Next Meeting Date: March 23, 2023

Minutes taken by:

Lorna Skinner, Administrative Coordinator
General Manager's Office