

**NEW SERVICES FOR EXISTING BUILDING AND SERVICE REPAIR / RENEWAL APPLICATION.**

**How to Apply for a Permit**

Halifax Water has upgraded its permitting system to HRMs online system and will no longer be accepting permit applications via email. Please complete this application and upload to Halifax's online permitting system through the link below.

[Applying for a Permit | Halifax](#)

If you require assistance submitting your permit application, please contact HRMs Planning & Development Permit Office via phone at 311 or 1-800-835-6428, or via email at [contactus@311.halifax.ca](mailto:contactus@311.halifax.ca).

**Customer & Premise Information (Required)**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Phone Number: ( ) \_\_\_\_\_ Email: \_\_\_\_\_  
 Location/Address: \_\_\_\_\_  
 Property Identification Number (PID): \_\_\_\_\_  
 Type of Premise:  Residential  Multi-Unit Res.  Industrial  Commercial  Institution  
 Owner Signature: \_\_\_\_\_

**Contractor Information (Required)**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone Number: ( ) \_\_\_\_\_  
 Contractor Signature: \_\_\_\_\_

**Proposed Work**

Check or complete all that apply:

|                                |                                 |                                     |                                     |
|--------------------------------|---------------------------------|-------------------------------------|-------------------------------------|
| Service Connection Type:       | <input type="checkbox"/> New    | <input type="checkbox"/> Renewal    | <input type="checkbox"/> Seasonal   |
| Service Connection System:     | <input type="checkbox"/> Water  | <input type="checkbox"/> Wastewater | <input type="checkbox"/> Stormwater |
| Service Connection Location:   | <input type="checkbox"/> Public | <input type="checkbox"/> Private    |                                     |
| Water Service Connection:      | Size: _____                     |                                     |                                     |
| Wastewater Service Connection: | Size: _____                     |                                     |                                     |
| Stormwater Service Connection: | Size: _____                     |                                     |                                     |
| Lead Service Connection:       | <input type="checkbox"/> Yes    | <input type="checkbox"/> No         | <input type="checkbox"/> Don't Know |
| Backflow Prevention Device:    | <input type="checkbox"/> Yes    | <input type="checkbox"/> No         | <input type="checkbox"/> Don't Know |
| Pressure Reducing Valve:       | <input type="checkbox"/> Yes    | <input type="checkbox"/> No         | <input type="checkbox"/> Don't Know |
| Wastewater Septic Field:       | <input type="checkbox"/> Yes    | <input type="checkbox"/> No         |                                     |
| Driveway Culvert Installation: | <input type="checkbox"/> Yes    | <input type="checkbox"/> No         | Size: _____                         |

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**Application Sketch**

In the space provided below, indicate all physical characteristics on, below or within the property that may impact the installation of the service connection installation or repair. Indicate if the proposed work is located on private property or within the Municipality street right-of-way. If the work is located within the street right-of-way, the Applicant will be required to secure a Municipality Streets and Services permit.

- Location of building(s)
- Location of garage(s)
- Location of driveway(s)
- Location of retaining walls
- Location of existing water service connection & service box
- Location of existing wastewater service connection (indicate gravity or pumped)
- Location of existing stormwater service connection
- Location of existing culvert(s)
- Location of existing wastewater septic field and distance to building
- Proposed location of service connection(s) to building
- Proposed driveway culvert(s)
- Location of underground gas, phone and electrical utilities
- Any other significant features

