

## Halifax Water Board Meeting Minutes

Date: March 24, 2022

Meeting Time: 10:00 a.m.

Attendees:	Commissioner Becky Kent, Chair
	Commissioner Colleen Rollings
	Commissioner Pamela Lovelace
	Commissioner Patty Cuttell
	Commissioner Cathy Deagle-Gammon
	Commissioner Brad Anguish
	Commissioner Kostia Zaharov
	Commissioner Mimi Kolomytsev
Regrets:	None
Staff:	Cathie O'Toole, General Manager
	Louis de Montbrun, Director, Corporate Services
	Heidi Schedler, QC, General Counsel and Corporate Secretary
	Reid Campbell, Director, Engineering & Technology Services
	Susheel Arora, Director, Water & Wastewater Services
	Kenda MacKenzie, Director, Regulatory Services
	Jeff McAulay, Enterprise Risk Management Program Manager
	Jeff Myrick, Manager of Communications & Public Affairs
	Jeff Knapp, Manager, Energy and Business Development
	Lorna Skinner, Administrative Assistant

## Agenda Items

### 1.a) RATIFICATION OF IN CAMERA MOTIONS

Discussion Notes	<b>MOVED BY Commissioner Cuttell, seconded by Commissioner Deagle-Gammon that the Halifax Regional Water Commission Board ratify the In-Camera motions.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

### 1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Discussion Notes	<b>MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Rollings, that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

## 2. APPROVAL OF MINUTES – January 27, 2022

Discussion Notes	<b>MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Zaharov that the Halifax Regional Water Commission Board approve the minutes of January 27, 2022.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

## 3. BUSINESS ARISING FROM THE MINUTES

3.a) None

Discussion Notes	
Decision	

## 4.1 OPERATING RESULTS FOR THE ELEVEN MONTHS ENDED FEBRUARY 28, 2022

Discussion Notes	An information report dated March 18, 2022, was submitted. Louis de Montbrun gave an update on the operating results for the eleven months ended February 28, 2022.
Decision	N/A

## 4.2 2022 SPRING DEBENTURE

Discussion Notes	A report dated March 11, 2022, was submitted. Louis de Montbrun gave a brief overview of the Spring Debenture. <b>MOVED BY Commissioner Rollings, seconded by Commissioner Cuttell that the Halifax Regional Water Commission Board approve:</b> <ol style="list-style-type: none"><li><b>1. The financing of \$15,749,000 with a thirty-year amortization term and finance over ten years. The maximum all-inclusive rate is not to exceed 5.5%.</b></li><li><b>2. The re-financing of \$17,198,315 with a ten-year amortization term and financing over ten years, with an all-inclusive rate not to exceed 5.5%.</b></li></ol>
Decision	<b>MOTION PUT AND PASSED.</b>

## 5.1 CAPITAL EXPENDITURES FOR THE ELEVEN MONTHS ENDED FEBRUARY 28, 2022

Discussion Notes	An information report dated March 18, 2022, was submitted. Louis de Montbrun and Reid Campbell gave an overview of the Capital Expenditures.
Decision	N/A

## 5.2 COGSWELL DISTRICT ENERGY SYSTEM

Discussion Notes	A report dated March 24, 2022, was submitted. Cathie O'Toole and Jeff Knapp gave a presentation on the Cogswell District Energy System project. <b>MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Cuttell that the Halifax Regional Water Commission Board approve:</b> <ol style="list-style-type: none"><li><b>1. Execution of a cost sharing agreement with the Halifax Regional Municipality for construction of the Cogswell District Energy System (DES) distribution piping system</b></li></ol>
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	<p>wherein \$1,302,780 is the net Halifax Water share of the overall \$3,809,199 construction costs of the Cogswell DES distribution piping system.</p> <ol style="list-style-type: none"> <li>2. Capital funding in the amount of \$900,000 for the detailed design of the DES energy centre.</li> <li>3. Capital funding in the amount of \$500,000 for development of the regulated DES including development of the cost of service model, rate studies, operating procedures, business processes and regulations.</li> <li>4. Application to the Nova Scotia Utility and Review Board for approval of the capital expenditure and establishment of the regulated DES service within Halifax Water based on the established business case.</li> </ol>
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Decision	<b>MOTION PUT AND PASSED</b>
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**5.3. APPLICATION FOR FUNDING FOR HALIFAX WATER PROJECTS – INVESTING IN CANADA INFRASTRUCTURE PROGRAM – GREEN – ENVIRONMENTAL QUALITY STREAM**

Discussion Notes	<p>A report dated March 11, 2022, was submitted.</p> <p><b>MOVED BY Commissioner Kolomytsev, seconded by Commissioner Zaharov that the Halifax Regional Water Commission Board authorize staff to apply for funding from the Green – Environmental Quality Stream of the Investing in Canada Infrastructure Program (ICIP) in the current call for nominations, set to close on April 1, 2022, for the following projects:</b></p> <ul style="list-style-type: none"> <li>• Sawmill River Daylighting/Renewal Phase 2</li> <li>• Lake Major Pumping Station Renewal and New Intake</li> </ul>
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Decision	<b>MOTION PUT AND PASSED.</b>
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**MOVED BY Commissioner Cuttell, seconded by Commissioner Zaharov that the Halifax Water Commission Board defer Item #6 - Corporate Balanced Scorecard and Item #7 - Diversity, Equity and Inclusion Policy until the next meeting of the Halifax Water Commission Board to be held on June 23, 2022.**

**MOTION PUT AND PASSED.**

**6. CORPORATE BALANCED SCORECARD - 2022/23 PROGRAM**

Discussion Notes	A report dated March 14, 2022, was submitted.
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Decision	<b>Deferred to next meeting</b>
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**7. DIVERSITY, EQUITY AND INCLUSION POLICY**

Discussion Notes	A report dated March 15, 2022, was submitted.
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Decision	<b>Deferred to next meeting</b>
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## 8. GROUP EXTENDED HEALTH PLAN ENHANCEMENT

Discussion Notes	<p>A report dated March 15, 2022, was submitted.</p> <p><b>MOVED BY Commissioner Kolomytsev, seconded by Commissioner Cuttell that the Halifax Regional Water Commission Board approve the following enhancement to the Plan on the next renewal period, effective June 1, 2022:</b></p> <ul style="list-style-type: none"><li>• <b>To add a Mental Health benefit which includes and overall combined practitioner maximum of \$1,500 for Psychologists, Social Workers, Psychotherapists and Counseling Therapist.</b></li></ul>
Decision	<b>MOTION PUT AND PASSED.</b>

## 9. DISPUTE RESOLUTION OFFICER

Discussion Notes	<p>An information report dated March 18, 2022, was submitted.</p> <p>Heidi Schedler advised the Board that a new Dispute Resolution Officer has been selected.</p>
Decision	N/A

## 10. 2021 ANNUAL CUSTOMER SURVEY (Information Report 4-I)

Discussion Notes	<p>Cathie O'Toole drew the Board's attention to two metrics which have improved since the previous year's survey: 1. The Customer Service Index which improved from 77.9 to 79.5 and 2. The Overall Perception of Water Quality improved from 96% to 98%.</p>
Decision	N/A

Carry-forward action items:

Action Items	Responsible	Original Deadline	Current status
Provide a report on the H2O Program	CO/LdM	March 24, 2022	June 2022, with Year-end results

**Next Meeting Date: June 23, 2022**

**Minutes taken by: Lorna Skinner, Administrative Assistant, Legal Services**