

Halifax Water Board Meeting Minutes

Date: January 27, 2022

Meeting Time: 10:00 a.m.

Attendees:	Commissioner Becky Kent, Chair
	Commissioner Colleen Rollings
	Commissioner Pamela Lovelace
	Commissioner Patty Cuttell
	Commissioner Cathy Deagle-Gammon
	Commissioner Brad Anguish
	Commissioner Kostia Zaharov
	Commissioner Mimi Kolomytsev
Regrets:	None
Staff:	Cathie O'Toole, General Manager
	Louis de Montbrun, Director, Corporate Services
	Heidi Schedler, General Counsel and Corporate Secretary
	Reid Campbell, Director, Engineering & Technology Services
	Susheel Arora, Director, Water & Wastewater Services
	Kenda MacKenzie, Director, Regulatory Services
	Jeff McAulay, Enterprise Risk Management Program Manager
	Jeff Myrick, Manager of Communications & Public Affairs
	Lorna Skinner, Administrative Assistant

Agenda Items

1.a) RATIFICATION OF IN CAMERA MOTIONS

Discussion Notes	MOVED BY Commissioner Cuttell, seconded by Commissioner Deagle-Gammon that the Halifax Regional Water Commission Board ratify the In-Camera motions.
Decision	MOTION PUT AND PASSED.

1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Discussion Notes	<p>The Chair requested that Item 6. be moved up in the Agenda to the position prior to Item 4. Commissioner Cuttell asked that, should time permit, Information Report 5-1 be moved to the end of the regular agenda for discussion.</p> <p>MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Lovelace, that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions with the above noted amendments.</p>
Decision	MOTION PUT AND PASSED.

2. APPROVAL OF MINUTES – November 25, 2021	
Discussion Notes	MOVED BY Commissioner Rollings, seconded by Commissioner Deagle-Gammon that the Halifax Regional Water Commission Board approve the minutes of November 25, 2021.
Decision	MOTION PUT AND PASSED.

3. BUSINESS ARISING FROM THE MINUTES	
3.a) Nomination of Committee Representatives	
Discussion Notes	MOVED BY Commissioner Lovelace, seconded by Commissioner Deagle-Gammon that the Halifax Regional Water Commission Board approve the following appointments to the Halifax Water Board sub- committees: Executive: Becky Kent, Colleen Rollings, Kostia Zaharov; Audit and Finance: Colleen Rollings (Chair), Pam Lovelace, Mimi Kolomyystev; Environment Health and Safety: Patty Cuttell (Chair), Cathy Deagle-Gammon, Kostia Zaharov; Enterprise Risk Management: Becky Kent, Colleen Rollings and Patty Cuttell.
Decision	MOTION PUT AND PASSED.

4.1 OPERATING RESULTS FOR THE NINE MONTHS ENDED DECEMBER 31, 2021	
Discussion Notes	An information report dated January 20, 2022, was submitted.
Decision	N/A

4.2 PROPOSED 2022/23 CAPITAL BUDGET	
Discussion Notes	A report dated January 10, 2022, was submitted. Reid Campbell gave a presentation on the 2022/23 proposed Capital Budget. MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Cuttell that the Halifax Regional Water Commission Board approve the proposed 2022/23 Capital Budget at a total value of \$106,485,000 as detailed in the attached Schedule 1.
Decision	MOTION PUT AND PASSED.

4.3 PROPOSED 2022/23 OPERATING BUDGET	
Discussion Notes	A report dated January 18, 2022, was submitted. Louis de Montbrun gave a presentation on the proposed 2022/23 Operating Budget. MOVED BY Commissioner Rollings, seconded by Commissioner Cuttell that the Halifax Regional Water Commission Board approve the attached proposed 2022/23 Operating Budget, inclusive of the proposed 2022/23 budget for unregulated activities. It is recommended the Board approve the list of 2022/23 sponsorships totaling \$33,100.
Decision	MOTION PUT AND PASSED.

5.1 CAPITAL EXPENDITURES FOR THE NINE MONTHS ENDED DECEMBER 31, 2021

Discussion Notes	An information report dated January 20, 2022, was submitted.
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Decision	N/A
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5.2 AKERLEY RESERVOIR REHABILITATION PROJECT

Discussion Notes	<p>A report dated January 14, 2022, was submitted.</p> <p>MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Rollings that the Halifax Regional Water Commission Board approve the Akerley Reservoir Rehabilitation project at a total cost of \$8,840,000.</p>
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Decision	N/A
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6. PROPOSED 2022/23 BUSINESS PLAN

Discussion Notes	<p>A reported dated January 18, 2022 was submitted.</p> <p>Cathie O'Toole gave a presentation on the proposed 2022/23 Business Plan.</p> <p>MOVED BY Commissioner Cuttell, seconded by Commissioner Deagle-Gammon that the Halifax Regional Water Commission Board approve the 2022/23 Business Plan in the substantive form attached and direct the General Manager to submit the Annual Business Plan to Halifax Council.</p>
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Decision	n/a
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7. 2022/23 COST OF SERVICE MANUAL AND RATE APPLICATION – WATER, WASTEWATER AND STORMWATER SERVICES.

Discussion Notes	<p>A report dated January 21, 2022, was submitted.</p> <p>Louis de Montbrun gave a presentation on the 2022/23 Cost of Service Manual and Rate Application.</p> <p>MOVED BY Commissioner Rollings, seconded by Commissioner Cuttell that the Halifax Regional Water Commission Board approve the filing of an application to the Nova Scotia Utility & Review Board requesting approval for:</p> <ol style="list-style-type: none">1. An increase to rates for water, wastewater and stormwater service effective September 1, 2022, as described in the report dated January 21, 2022.2. The updated Cost of Service Manual and Halifax Water Regulations. <p>It is further recommended that the Halifax Water Board approve development of the application based on the following parameters:</p> <ol style="list-style-type: none">3. Increase in the average annual residential bill for water, wastewater and stormwater services not to exceed 9% annually.4. Any increase to water and wastewater rates to apply only to consumption and discharge rates respectively.5. Any increase to public and private fire protections charges not to exceed 9% annually.6. Any increase to stormwater charges not to exceed 20% annually.7. Any increases to take effect over two fiscal years, becoming effective September 1, 2022 and April 1, 2023.
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Decision	MOTION PUT AND PASSED.
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8. HRWC EMPLOYEES' PENSION PLAN, PLAN RULES (AMENDED AND CONSOLIDATED) EFFECTIVE JANUARY 1, 2021	
Discussion Notes	A report dated January 13, 2022, was submitted.
Decision	Deferred to next meeting.

9. HRWC EMPLOYEES' PENSION PLAN PROPOSED ACTUARIAL VALUATION ASSUMPTIONS – JANUARY 1, 2022.	
Discussion Notes	A reported dated January 16, 2022, was submitted.
Decision	Deferred to next meeting.

Carry-forward action items:

Action Items	Responsible	Original Deadline	Current status
Provide a report on the H20 Program	CO/LdM	March 24, 2022	June 2022, with Year-end results
Provide an update to the Board on the Rate Application to be filed with NSUARB	CO	Prior to Filing Date	COMPLETE

Next Meeting Date: March 24, 2022

Minutes taken by: Lorna Skinner, Administrative Assistant, Legal Services