

Halifax Water Board Meeting Minutes

Date: November 25, 2021

Meeting Time: 10:18 a.m.

Attendees:	Commissioner Becky Kent, Chair
	Commissioner Ted Farquhar
	Commissioner Colleen Rollings
	Commissioner Pamela Lovelace
	Commissioner Patty Cuttell
	Commissioner Cathy Deagle-Gammon
	Commissioner Brad Anguish
Regrets:	None
Staff:	Cathie O'Toole, General Manager
	Louis de Montbrun, Director, Corporate Services
	Heidi Schedler, General Counsel and Corporate Secretary
	Reid Campbell, Director, Engineering & Technology Services
	Susheel Arora, Director, Water & Wastewater Services
	Kenda MacKenzie, Director, Regulatory Services
	Wendy Krkosek, Water Quality Manager
	Jeff McAulay, Enterprise Risk Management Program Manager
	Heather Britten, Quality Assurance Officer
	Jake Fulton, External Communications & Public Relations Advisor
	Lorna Skinner, Administrative Assistant

Agenda Items

1.a) RATIFICATION OF IN CAMERA MOTIONS

Discussion Notes	MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Lovelace that the Halifax Regional Water Commission Board ratify the In-Camera motions.
Decision	MOTION PUT AND PASSED.

1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Discussion Notes	<p>Commissioner Farquhar requested that an item be added to the In-Camera Agenda. Commissioner Farquhar requested that Information Item 1-I be added to the Agenda of the Regular Meeting.</p> <p>MOVED BY Commissioner Farquhar, seconded by Commissioner Cuttell, that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions with the above noted amendment.</p>
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Decision	MOTION PUT AND PASSED.
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2. APPROVAL OF MINUTES – September 23, 2021 & October 28, 2021

Discussion Notes	MOVED BY Commissioner Rollings, seconded by Commissioner Lovelace that the Halifax Regional Water Commission Board approve the minutes of September 23, 2021 and October 28, 2021.
Decision	MOTION PUT AND PASSED.

3. BUSINESS ARISING FROM THE MINUTES

3.a) None	
Discussion Notes	
Decision	

4.1 OPERATING RESULTS FOR THE SEVEN MONTHS ENDED OCTOBER 31, 2021

Discussion Notes	An information report dated November 19, was submitted. Louis de Montbrun presented the highlights of the operating results for the seven months ended October 31, 2021.
Decision	n/a

4.2 PROPOSED 2022 HALIFAX REGIONAL WATER COMMISSION EMPLOYEES' PENSION PLAN BUDGET

Discussion Notes	A report dated November 10, 2021, was submitted. Heather Britten gave a presentation on the Halifax Water Employees' Pension Plan budget. MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Lovelace that the Halifax Regional Water Commission Board approve the proposed 2022 budget for the Plan covering the period January 1, 2022 to December 31, 2022.
Decision	MOTION PUT AND PASSED.

4.3 HALIFAX REGIONAL WATER COMMISSION EMPLOYEES' PENSION PLAN PROPOSED ACTUARIAL VALUATION ASSUMPTIONS – JANUARY 1, 2022.

Discussion Notes	A report dated November 17, 2021, was submitted. Louis de Montbrun gave a presentation on the Halifax Water Employees' Pension Plan proposed actuarial valuation assumptions. MOVED BY Commissioner Lovelace, seconded by Commissioner Cuttell that the Halifax Regional Water Commission Board approve the attached proposed actuarial valuation assumptions in principle, to be used in conducting the January 1, 2022, actuarial valuation of the Halifax Regional Water Commission Employees' Pension Plan (the "Plan").
Decision	MOTION PUT AND PASSED.

5. CAPITAL EXPENDITURES FOR THE SEVEN MONTHS ENDED OCTOBER 31, 2021

Discussion Notes	An information report dated November 19, 2021, was submitted. Louis de Montbrun gave an overview of the capital expenditures for the seven months ended October 31, 2021. Reid Campbell gave an update on project delivery.
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Decision	N/A
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6. WATER QUALITY MASTER PLANNING – MOVING TOWARD A WATER SAFETY PLAN - PRESENTATION

Discussion Notes	A presentation dated November 27, 2021, was submitted. Wendy Krkosek gave a presentation on water quality master planning. The Board encouraged staff to communicate this program publicly once finalized.
Decision	n/a

1-I OPERATIONAL PERFORMANCE INFORMATION REPORT

Discussion Notes	An information report dated November 25, 2021, was submitted. Commissioner Farquhar asked about the E.coli levels at the Halifax WWTF. Susheel Arora responded that the plant is working at 50% capacity due to construction and that is the reason for the higher levels. NSECC is aware of the situation. Commissioner Farquhar also asked about the phosphorous level at the North Preston WWTF. Susheel Arora responded that it is due to algae growth – the yearly average is well within the compliance levels.
Decision	n/a

Carry-forward action items:

Action Items	Responsible	Original Deadline	Current status

Next Meeting Date: March 24, 2022

Minutes taken by: Lorna Skinner, Administrative Assistant, Legal Services