

## Halifax Water Board Meeting Minutes

Date: January 28, 2021

Meeting Time: 10:45 a.m. Adj: 12:10p.m.

### Attendees:

Commissioner Craig MacMullin, Chair

Commissioner Ted Farquhar

Commissioner Colleen Rollings

Commissioner Cathy Deagle Gammon

Commissioner Pamela Lovelace

Commissioner Becky Kent

### Regrets:

Commissioner Patty Cuttell

Commissioner Brad Anguish

### Staff:

Cathie O'Toole, General Manager

Louis de Montbrun, Director, Corporate Services/Treasurer

Heidi Schedler, General Counsel and Corporate Secretary

Reid Campbell, Director, Water Services

Jamie Hannam, Director, Engineering & Information Services

Kenda MacKenzie, Director, Regulatory Services

Alicia Scallion, Manager, Accounting

Lorna Skinner, Administrative Assistant

## Agenda Items

### 1.a) RATIFICATION OF IN CAMERA MOTIONS

#### Discussion Notes

**MOVED BY Commissioner Rollings, seconded by Commissioner Farquhar, that the Halifax Regional Water Commission Board ratify the In Camera motions.**

#### Decision

**MOTION PUT AND PASSED.**

### 1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

#### Discussion Notes

**MOVED BY Commissioner Lovelace, seconded by Commissioner Rollings, that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions with the above-noted amendment.**

#### Decision

**MOTION PUT AND PASSED**

## 2. APPROVAL OF MINUTES – November 26, 2020

Discussion Notes	<b>MOVED BY Commissioner Rollings, seconded by Commissioner Lovelace that the Halifax Regional Water Commission Board approve the minutes of November 26, 2020.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

## 3. BUSINESS ARISING FROM THE MINUTES

### 3.a) Nomination of Committee Representative

Discussion Notes	<b>MOVED BY Commissioner Kent, seconded by Commissioner Lovelace that the Halifax Water Board appoint Commissioner Cathy Deagle-Gammon to the Environment, Health and Safety Committee effective today.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

## 4.1 OPERATING RESULTS FOR THE NINE MONTHS ENDED DECEMBER 31, 2020

Discussion Notes	An information report dated January 22, 2021, was submitted. Alicia Scallion gave a presentation on the Operating Results.
Decision	n/a

## 4.2 PROPOSED 2021/22 BUSINESS PLAN

Discussion Notes	A report dated January 21, 2021, was submitted. Cathie O'Toole gave a presentation on the Proposed 2021/22 Business Plan. <b>MOVED BY Commissioner Farquhar, seconded by Commissioner Deagle-Gammon that the Halifax Water Board approve the 2021/22 Business Plan in the substantive form attached and direct the General Manager to submit the annual Business Plan to Halifax Council for approval.</b>
Decision	n/a

## 4.3 PROPOSED 2021/22 CAPITAL BUDGET

Discussion Notes	A report dated January 12, 2021, was submitted. Jamie Hannam gave a presentation on the Proposed 2021/22 Capital Budget. <b>MOVED BY Commissioner Farquhar, seconded by Commissioner Kent that the Halifax Water Board approve the proposed 2021/2022 Capital Budget at a total value of \$126,209,000 as detailed in the attached Schedule 1.</b>
Decision	<b>MOTION PUT AND PASSED.</b>

#### 4.4 PROPOSED 2021/22 OPERATING BUDGET

Discussion Notes	<p>A report dated January 20, 2021, was submitted.</p> <p>Louis de Montbrun gave a presentation on the Proposed 2021/22 Operating Budget.</p> <p><b>MOVED BY Commissioner Deagle-Gammon, seconded by Commissioner Lovelace that the Halifax Water Board approve the attached proposed 2021/22 Operating Budget inclusive of the proposed 2021/22 budget for unregulated activities. It is recommended that the Halifax Water Board approve the list of 2021/22 sponsorships totaling \$33,100.</b></p>
Decision	<b>MOTION PUT AND PASSED.</b>

#### 5.1 CAPITAL EXPENDITURES AND FORECAST FOR THE NINE MONTHS ENDED DECEMBER 31, 2020

Discussion Notes	<p>An information report dated January 22, 2021, was submitted.</p> <p>Jamie Hannam gave an overview of the Capital Expenditures and Forecast for the nine months ended December 31, 2020.</p>
Decision	<b>n/a</b>

#### 5.2 WATER – STRUCTURES – COWIE HILL RESERVOIR REPLACEMENT

Discussion Notes	<p>A report dated January 11, 2021, was submitted.</p> <p><b>MOVED BY Commissioner Kent, seconded by Commissioner Rollings that the Halifax Water Board approve funding for the Cowie Hill Reservoir Replacement Project at an estimated cost of \$7,610,000.00.</b></p>
Decision	<b>MOTION PUT AND PASSED.</b>

**Next Meeting Date: March 25, 2020**

**Minutes taken by:**

**Lorna Skinner, Administrative Assistant  
Engineering & IS**