

**HALIFAX REGIONAL WATER COMMISSION
MINUTES**

**June 25, 2020
(via Microsoft Teams)**

PRESENT: Commissioner Craig MacMullin, Chair
Commissioner Russell Walker, Vice Chair
Commissioner Richard Zurawski
Commissioner Ted Farquhar
Commissioner Brad Anguish
Commissioner Colleen Rollings

REGRETS: Commissioner David Hendsbee

STAFF: Cathie O'Toole, General Manager, HRWC
Louis de Montbrun, Director, Corporate Services/CFO, HRWC
Heidi Schedler, General Counsel and Corporate Secretary, HRWC
Allan Campbell, Manager, Finance, HRWC
Lorna Skinner, Administrative Assistant, HRWC

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CALL TO ORDER

The Chair called the meeting to order at 10:25 a.m.

1.a) RATIFICATION OF IN CAMERA MOTIONS

MOVED BY Commissioner Walker, seconded by Commissioner Rollings, that the Halifax Regional Water Commission Board ratify the In Camera motions.

MOTION PUT AND PASSED.

1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED BY Commissioner Farquhar, seconded by Commissioner Walker that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions.

MOTION PUT AND PASSED

2. APPROVAL OF MINUTES – March 26, 2020

MOVED BY Commissioner Rollings, seconded by Commissioner Farquhar that the Halifax Regional Water Commission Board approve the minutes of March 26, 2020.

MOTION PUT AND PASSED.

3. BUSINESS ARISING FROM THE MINUTES

a) None

4.1 2019/20 AUDITED FINANCIAL STATEMENTS AND YEAR-END RESULTS

A report dated June 18, 2020, was submitted.

Louis de Montbrun gave an overview of the financial statements and year-end results.

MOVED BY Commissioner Farquhar, seconded by Commissioner Walker, that the Halifax Regional Water Commission Board approve the financial statements of the Halifax Regional Water Commission for the year ended March 31, 2020.

MOTION PUT AND PASSED.

4.2 HALIFAX REGIONAL WATER COMMISSION EMPLOYEES’ PENSION PLAN FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2019

A report dated June 18, 2020, was submitted.

Allan Campbell gave an overview of the pension plan.

MOVED BY Commissioner Adams, seconded by Commissioner Farquhar that the Halifax Regional Water Commission Board approve the audited financial statements for the Halifax Regional Water Commission Employees’ Pension Plan (the “Plan”) for the year ended December 31, 2019.

MOTION PUT AND PASSED.

5. CAPITAL PROJECTS

None

6. CORPORATE BALANCED SCORECARD – 2019/20 RESULTS AND REVISED 2020/21 TARGETS

A report dated June 17, 2020, was submitted.

Cathie O’Toole gave a presentation reviewing the results and targets.

MOVED BY Commissioner Rollings, seconded by Commissioner Farquhar, that the Halifax Regional Water Commission Board approve the revised Corporate Balanced Scorecard Targets for 2020/21 for Inflow and Infiltration (I&I) reduction, and Institutional, Commercial, and Industrial (ICI) property inspections.

MOTION PUT AND PASSED.

The meeting was adjourned at 11:29 a.m.

Original Signed By:

Heidi Schedler
Secretary

Original Signed By:

Commissioner Craig MacMullin
Chair

The following Information Items were submitted:

- 1-I Financial and Operations Monthly Update
- 2-I Capital Budget Approvals to Date – 2019/20
- 3-I Bank Balance
- 4-I Halifax Water Compliance Statement – Quarterly Certification

- 5-I 2019/20 Cost Containment
- 6-I Halifax Regional Water Commission Employees' Pension Plan Financial Report – First (1st) Quarter, 2020
- 7-I HRM Pension Plan Investment Performance – Fourth (4th) Quarter, 2019
- 8-I COVID-19 Business Impacts
- 9-I 2019/2020 Lead Service Line Replacement Program
- 10-I Corporate Social Responsibility & Diversity Update