

**HALIFAX REGIONAL WATER COMMISSION  
MINUTES**

**January 30, 2020**

**PRESENT:** Commissioner Craig MacMullin, Chair  
Commissioner Russell Walker, Vice Chair  
Commissioner Lorelei Nicoll  
Commissioner Richard Zurawski  
Commissioner Ted Farquhar  
Commissioner Brad Anguish  
Commissioner David Hendsbee  
Commissioner Colleen Rollings

**REGRETS:**

**STAFF:** Cathie O'Toole, General Manager, HRWC  
Louis de Montbrun, Director, Corporate Services, HRWC  
Heidi Schedler, Legal Counsel, HRWC  
Jamie Hannam, Director, Engineering & IS, HRWC  
Lorna Skinner, Administrative Assistant, HRWC

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**CALL TO ORDER**

The Chair called the meeting to order at 10:00 a.m.

**1.a) RATIFICATION OF IN CAMERA MOTIONS**

**MOVED BY Commissioner Nicoll, seconded by Commissioner Walker, that the Halifax Regional Water Commission Board ratify the In Camera motions.**

**MOTION PUT AND PASSED.**

**1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

The Chair stated that Item 5 and Item 6 would immediately follow Item 3. Then Item 4.2 followed by Items 4.1, 4.3, 4.4 and 4.5.

**MOVED BY Commissioner MacMullin, seconded by Commissioner Zurawski that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions with the above noted amendments.**

**MOTION PUT AND PASSED**

**2. APPROVAL OF MINUTES – November 28, 2020**

**MOVED BY Commissioner Farquhar, seconded by Commission Nicoll that the Halifax Regional Water Commission Board approve the minutes of January 30, 2020.**

**MOTION PUT AND PASSED.**

**3. BUSINESS ARISING FROM THE MINUTES**

**a) Nomination of Committee Representative**

**MOVED BY Commissioner Nicoll, seconded by Commissioner Walker that the Halifax Regional Water Commission approve the appointment of Commissioner David Hendsbee to the Environment, Health & Safety Committee.**

**MOTION PUT AND PASSED.**

**5. PROPOSED 2020/21 BUSINESS PLAN**

A report dated January 17, 2020, was submitted.

Cathie O'Toole gave a presentation on the proposed 2020/21 Business Plan.

**MOVED BY Commissioner Rollings, seconded by Commissioner Farquhar that the Halifax Regional Water Commission Board approve the 2020/21 Business Plan in the substantive form attached and direct the General Manager to submit the annual Business Plan to Halifax Council for approval.**

**MOTION PUT AND PASSED.**

#### **6. PROPOSED FIVE-YEAR BUSINESS PLAN (2020/21 – 2024/25)**

A report dated January 15, 2020, was submitted

Cathie O'Toole gave an overview presentation on the proposed Five-Year Business Plan.

**MOVED BY Commissioner Walker, seconded by Commissioner Rollings that the Halifax Regional Water Commission Board approve the Five-Year Business Plan (2020/21 – 2024/25).**

**MOTION PUT AND PASSED.**

#### **4.2 PROPOSED 2020/21 CAPITAL BUDGET**

A report dated January 21, 2020, was submitted.

Jamie Hannam gave a presentation on the proposed 2020/21 Capital Budget. He stated that the proposed budget was presented to the Audit and Finance Committee in November and that it is substantially unchanged.

**MOVED BY Commissioner Nicoll, seconded by Commissioner Walker that the Halifax Regional Water Commission Board approve:**

- 1. The 2020/21 Capital Budget at a total value of \$96,514,000 as detailed in the attached Schedule 1.**
- 2. List of routine capital expenditure items required for on-going departmental operation, at a total value of \$7,023,000 as indicated in Schedule 1.**

**MOTION PUT AND PASSED.**

#### **4.1 OPERATING RESULTS FOR THE NINE MONTHS ENDED DECEMBER 31, 2019**

A report dated January 23, 2020, was submitted.

Louis de Montbrun gave a brief overview of the operating results.

#### **4.3 PROPOSED 2020/21 WATER, WASTEWATER AND STORMWATER OPERATING BUDGET**

A report dated January 20, 2020, was submitted.

Louis de Montbrun gave a presentation on the proposed 2020/21 Water, Wastewater and Stormwater Operating Budget.

**MOVED BY Commissioner Farquhar, seconded by Commissioner Walker that the Halifax Regional Water Commission Board approve the attached proposed 2020/21 Water, Wastewater and Stormwater operating budget, inclusive of the proposed 2020/21 budget for unregulated activities.**

**MOTION PUT AND PASSED.**

#### **4.4 2020 RATE APPLICATION WATER AND WASTEWATER**

A report dated January 20, 2020, was submitted.

**MOVED BY Commissioner Walker, seconded by Commissioner Farquhar that the Halifax Regional Water Commission Board approve an application to the Nova Scotia Utility & Review Board for the approval of a Schedule of Rates and Charges for water and wastewater for customers of the Halifax Regional Water Commission, to become effective for services rendered on and after September 1, 2020, as discussed in Attachment One.**

**MOTION PUT AND PASSED.**

#### **4.5 PROPOSED 2020 HALIFAX REGIONAL WATER COMMISSION EMPLOYEES' PENSION PLAN BUDGET**

A report dated January 16, 2020, was submitted.

Allan Campbell, Manager, Finance, gave an overview of the HRWC Employees' Pension Plan Budget.

**MOVED BY Commissioner Rollings, seconded by Commissioner Hendsbee, that the Halifax Regional Water Commission Board approve the annual HRWC Employees' Pension Plan (the "Pension Plan") budget.**

**MOTION PUT AND PASSED.**

The meeting was adjourned at 11:40 a.m.

*Original Signed By:* \_\_\_\_\_  
*Heidi Schedler*  
*Secretary*

*Original Signed By:* \_\_\_\_\_  
*Commissioner Craig MacMullin*  
*Chair*

The following Information Items were submitted:

- 1-I Operations and Financial Monthly Update
- 2-I Capital Budget Approvals to Date – 2019/20
- 3-I Bank Balance
- 4-I Quarterly Remittance Certification
- 5-I 2019 Annual Customer Survey
- 6-I 2019 Employee Survey
- 7-I HRM Pension Plan Investment Performance, Third (3<sup>rd</sup>) Quarter, 2019
- 8-I 2019 Annual Report – Pension and Benefits Advisory Committee
- 9-I 2019 Third Quarter Cost Containment