

**HALIFAX REGIONAL WATER COMMISSION
MINUTES**

September 26, 2019

PRESENT: Commissioner Russell Walker, Acting Chair
Commissioner Colleen Rollings
Commissioner Lisa Blackburn
Commissioner Craig MacMullin
Commissioner Lorelei Nicoll
Commissioner Ted Farquhar

REGRETS: Commissioner Brad Anguish
Commissioner Richard Zurawski

STAFF: Cathie O'Toole, General Manager, HRWC
Louis de Montbrun, Director, Corporate Services
Heidi Schedler, Legal Counsel, HRWC
Lorna Skinner, Administrative Assistant, HRWC

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CALL TO ORDER

The Acting Chair called the meeting to order at 10:00.

1.a) RATIFICATION OF IN CAMERA MOTIONS

MOVED BY Commissioner Nicoll, seconded by Commissioner MacMullin, that the Halifax Regional Water Commission Board ratify the In Camera motions.

MOTION PUT AND PASSED.

1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

The Acting Chair stated that Item 1.c) will be added to the Agenda, entitled "Election of Board Chair and Sub-Committee Appointments". He also stated that Item 2.b) will be deferred until the next Annual General Meeting.

MOVED BY Commissioner Nicoll, seconded by Commissioner MacMullin that the Halifax Regional Water Commission Board approve the order of business and approve additions and deletions.

MOTION PUT AND PASSED

1.c) ELECTION OF BOARD CHAIR AND SUB-COMMITTEE APPOINTMENTS

Commissioner Colleen Rollings nominated Craig MacMullin to the position of Chair of the Halifax Regional Water Commission Board of Commissioners. Commissioner Lorelei Nicoll seconded the nomination. There were no further nominations. Commissioner MacMullin accepted the nomination. The Acting Chair indicated that Commissioner MacMullin would assume the Chair at the end of the meeting.

Heidi Schedler informed the Board that there is a vacancy on the Audit & Finance Committee.

MOVED BY Commissioner Nicoll, seconded by Commissioner MacMullin that Commissioner Ted Farquhar be appointed to the Audit & Finance Committee.

MOTION PUT AND PASSED.

2.a) APPROVAL OF MINUTES – June 20 , 2019

MOVED BY Commissioner Nicoll, seconded by Commissioner Rollings that the Halifax Regional Water Commission Board approve the minutes of the regular meeting of June 20, 2019.

3. BUSINESS ARISING FROM MINUTES

a) None

4.1 OPERATING RESULTS FOR THE FIVE MONTHS ENDED AUGUST 31, 2019

A report dated September 18, 2019, was submitted.

At this time, Cathie O'Toole welcomed Louis de Montbrun as the new Director, Corporate Services and Chief Financial Officer.

Mr. de Montbrun gave a brief summary of the operating results.

4.2 SIGNING AUTHORITY

A report dated September 18, 2019, was submitted.

MOVED BY Commissioner Rollings, seconded by Commissioner Nicoll that the Halifax Regional Water Commission Board approve the revised Financial Approval List as described in this report and shown in the Attachment.

MOTION PUT AND PASSED.

5. CAPITAL APPROVALS

None

6. 2019 FALL DEBENTURE

A report dated September 18, 2019, was submitted.

Heidi Schedler stated there was a typographical error in the resolution. The date of the meeting is shown as September 27th where it should read September 26th. That correction will be made.

MOVED BY Commissioner MacMullin, seconded Commissioner Farquhar that the Halifax Regional Water Commission Board:

- 1. Approve the financing of \$30,000,000 for a ten-year term with a twenty year amortization schedule and an all-inclusive rate not to exceed 5.5%.**
- 2. Approve the financing of \$6,500,000 for a ten year term with a ten year amortization schedule and an all-inclusive rate not to exceed 5.5%.**

MOTION PUT AND PASSED.

7. GEIZER HILL HIGH SERVICE AREA – CAPITAL COST CONTRIBUTION CHARGE (CCC) REVISION

A report dated September 26, 2019, was submitted.

Cathie O'Toole stated that the CCC for the Geizer Hill Area will be adjusted to reflect updated information which will result in a lower charge. Consultation has been done with the local developers and they are supportive of the adjustment.

MOVED BY Commissioner Rollings, seconded by Commissioner Nicoll that the Halifax Regional Water Commission Board approve:

- 1. A revised Capital Cost Contribution (CCC) (2014 base year) charge of \$226.49 per person for the Geizer Hill High Service Area.**
- 2. Preparation and submission of application for the Nova Scotia Utility & Review Board (NSUARB) approval to revise the charge.**

MOTION PUT AND PASSED.

8. COST RECOVERY FOR MANUAL METER READS

A report dated September 18, 2019, was submitted.

MOVED BY Commissioner Nicoll, seconded by Commissioner Rollings that the Halifax Regional Water Commission Board approve a request to the Nova Scotia Utility and Review Board to amend Regulation 45A (2) as shown below, to delete the word “new” and apply the manual read fee to both existing and new customers that chose to have a non-AMI meter.

45A (2) Where AMI is the standard meter in use, and a Customer at an existing or new location refuses to permit the installation or continued use of an existing AMI meter and, as a result of such refusal, the Commission installs a manually read meter, such Customer will be subject to a charge of \$50.00 for the measurement of Service by a meter which is required to be read manually and such meter will be read on a quarterly basis.

MOTION PUT AND PASSED.

9. DATE OF NEXT MEETING

The next meeting is scheduled for November 28, 2019.

The meeting was adjourned at 10:30 a.m.

Original Signed By: _____
Heidi Schedler
Secretary

Original Signed By: _____
Commissioner Lorelei Nicoll
Acting Chair

The following Information Items were submitted:

- 1-I Operations and Financial Monthly Update
- 2-I Capital Budget Approvals to Date – 2018/19 and 2019/20
- 3-I Bank Balance
- 4-I 2018/19 Annual Report
- 5-I Compliance Statement
- 6-I HRM Pension Plan Investment Performance – 2nd Quarter (Q2)
- 7-I HRWC Employees' Pension Plan Financial Report – 2nd Quarter (Q2)
- 8-I Lake Major Water Levels
- 9-I 2019/20 Q1 Cost Containment
- 10-I 2019/20 Capital Budget Update