



**H<sub>2</sub>O Fund (Help To Others Fund)**  
**April 2019 - March 2020**

**H<sub>2</sub>O Fund Administrator**  
 2038/2044 Gottingen Street  
 Halifax, Nova Scotia, B3K 3A9  
 Phone: 902-422-1598 Ext. 240  
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 Email: velma\_clarke@can.salvationarmy.org

The H<sub>2</sub>O Fund assists low income households with the cost of residential water and wastewater in an emergency situation if eligibility guidelines are met. A household is determined to be in an emergency situation when there are no resources to pay the Halifax Water bill and/or the household is about to face disconnection of water service.

**Halifax Water Account Holder Information (please print)**

Date: \_\_\_\_\_ Halifax Water Account No.: \_\_\_\_\_  
 Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_  
 Address (include box number and postal code): \_\_\_\_\_

**Household Member Information (please print)**

Full Name of ALL Household Members (First Name, Middle Name(s), Last Name)	Relation to Account Holder (Partner / Son / Daughter)	Date of Birth (Month / Day / Year)	Valid ID (Driver Lic. No., NS ID No., Passport No., Etc.)

**Information Required:**

Applications will not be considered if any household member information is missing. Be sure to provide all information for every member of the household. Incomplete applications will be returned via Canada Post.

**Please Fill In Both Pages Of Application**

If you are interested in receiving information on reducing water consumption, call 902.420.9287 or visit [www.halifaxwater.ca](http://www.halifaxwater.ca)

**PLEASE NOTE:**

The H<sub>2</sub>O Fund is **not a rebate program** and submitting an application does not guarantee assistance.

The H<sub>2</sub>O Fund is sponsored by Halifax Water & Halifax Water employees and administered by The Salvation Army.



Giving Hope Today

**Household Income Declaration (please print)**

Name of Person Receiving Income	Source of Income (Wages, Income Assistance, CPP, OAS, Child Tax Benefits, Child Support, EI, etc.)	Amount Received Per Month	Notes

**Documents Required:**

A copy of your most recent Halifax Water bill (dated within the past 2 months) is REQUIRED. The bill must show name, address, account number and the amount owing.

Closed accounts and accounts in the name of someone other than a household member are not eligible.

All income must be reported in the table above, including but not limited to: Wages, Employment Insurance, Worker's Compensation, Income Assistance, Child Tax Benefits, Child Support, Old Age Security, etc.

**To make a declaration of no income, you are required to provide:** A letter of support from a community referral (on letterhead, including referral contact name, position & phone number). A referral letter from the applicant's local food bank, church, social worker, physician, law enforcement, MLA, etc. will also be accepted.

**Consent to Verify Household Information (please print)**

<b>Applicant Name:</b> _____	<b>Witness Name:</b> _____
<b>Applicant Signature:</b> _____	<b>Relationship to Applicant:</b> _____
<b>Date:</b> _____	<b>Witness Phone # :</b> _____

**Signature(s) Required:** \_\_\_\_\_

Applicant must sign above to be considered for assistance. By signing above, the applicant declares the information provided on this application is an accurate and complete disclosure of the requested information. The applicant authorizes the H<sub>2</sub>O Fund Administrator to contact Halifax Water and/or applicant's landlord and/or social worker to verify or request additional information.

**COMPLETED APPLICATIONS (with the required documents) MAY BE SUBMITTED BY MAIL, FAX OR EMAIL.**

Contact information is noted in the top right corner of the page.

Please allow 5 business days for application review. Applicant will be contacted when a decision is made.

If the application is approved, a payment of the amount due or \$275, whichever is less will be made directly to your Halifax Water account.



**OFFICE USE ONLY**

<b>DECISION:</b>	<b>H<sub>2</sub>O FUND APPROVER:</b>	<b>AMOUNT: \$</b>
<b>DATE:</b>	<b>NOTES:</b>	<b>CMS HH ID#:</b>