

**Applicant Information**

Date: \_\_\_\_\_

Halifax Subdivision File Number: \_\_\_\_\_ Developer Name: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Street Name: \_\_\_\_\_

Applicant: \_\_\_\_\_ Email: \_\_\_\_\_

Design Engineer: \_\_\_\_\_ Contractor: \_\_\_\_\_

The following items are required for HRWC Systems acceptance in accordance with *HRWC Design Specification* and *HRWC Supplementary Standard Specification*. Indicate each item with a **check** if it is submitted or **N/A** if it is not applicable. **All boxes are to be completed and check sheet is to be submitted as part of the System Acceptance Package.**

**Submitted      General items required for the acceptance of HRWC Systems**

- HRWC Systems Extension Acceptance Check Sheet*
- Record drawings
- Completed Service connection cards for each property
- Professional Engineer's Certificate of Compliance for HRWC Systems Extension*
- Nova Scotia Land Surveyor's Certificate of Compliance*
- Construction quantities and costs of the installed HRWC Systems
- Certificate to Construct* issued by Nova Scotia Environment (copy).
- Warranty deeds, lands to be transferred to HRWC
- Easement agreements signed and sealed by the Grantor
- Maintenance bond (10% of the construction costs) if not provided to Halifax Regional Municipality
- Capital Cost Contribution (CCC) charges, subject to the terms of an HRWC Systems Agreement

**Submitted      Specific items required for the acceptance of HRWC Water Systems**

- Record of hydrostatic test compliance
- Record of bacteriological test compliance
- Completed valve cards
- Completed hydrant cards
- Water System Operation and maintenance manuals (if required, 3 copies)

**Submitted      General items required for the acceptance of HRWC Wastewater Systems**

- Closed circuit television inspection and report
- Wastewater main vacuum test and inspection report
- Manhole vacuum test and inspection reports
- Wastewater System operation and maintenance manuals (if required, 3 copies)
- Wastewater Pumping Station Inventory Sheet*

**Submitted      General items required for the acceptance of HRWC Stormwater Systems**

- Closed circuit television inspection and report
- Driveway culvert sizing tables
- Stormwater System operation and maintenance manuals (if required, 3 copies)