



**NEW SERVICE & RENEWAL APPLICATION**

**Customer & Premise Information (Required)**

Date: \_\_\_\_\_ Building Permit Number: \_\_\_\_\_  
 Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_  
 Location/Address: \_\_\_\_\_  
 Property Identification Number (PID): \_\_\_\_\_ Lot Number: \_\_\_\_\_  
 Premise Use: \_\_\_\_\_  
 Type of Premise:  Residential  Multi-Unit Res.  Industrial  Commercial  Institutional  
 Number of Multi-Units: \_\_\_\_\_  
 Owner Signature: \_\_\_\_\_

**Contractor Information (Required)**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_  
 Contractor Signature: \_\_\_\_\_

**Proposed Work**

Check or complete all that apply:

Service Connection Type:  New  Renewal  Seasonal  
 Service Connection System:  Water  Wastewater  Stormwater  
 Service Connection Location:  Public  Private  
 Water Service Connection: Size: \_\_\_\_\_  
 Wastewater Service Connection: Size: \_\_\_\_\_  
 Stormwater Service Connection: Size: \_\_\_\_\_  
 Lead Service Connection:  Yes  No  Don't Know  
 Backflow Prevention Device:  Yes  No  Don't Know  
 Pressure Reducing Valve:  Yes  No  Don't Know  
 Wastewater Septic Field:  Yes  No  
 Driveway Culvert Installation:  Yes  No Size: \_\_\_\_\_

**For Office Use Only**

New Service & Renewal Application Number: \_\_\_\_\_  
 Service Connection Inspection Fee:  \$90 (up to 50 mm Water Service)  \$165 (> 50 mm Water Service)  
 Water Service Connection Tapping Fee: \_\_\_\_\_  
 Capital Cost Contribution Charge: \_\_\_\_\_  
 Regional Development Charge (Water) \_\_\_\_\_  
 Regional Development Charge (Wastewater) \_\_\_\_\_ Total Fees Due: \_\_\_\_\_

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**Application Sketch**

In the space provided below, indicate all physical characteristics on, below or within the property that may impact the installation of the service connection installation or repair. Indicate if the proposed work is located on private property or within the Halifax Regional Municipality street right-of-way. If the work is located within the street right-of-way, the Applicant will be required to secure a Halifax Regional Municipality Streets and Services permit.

- Location of building(s)
- Location of garage(s)
- Location of driveway(s)
- Location of retaining walls
- Location of existing water service connection & service box
- Location of existing wastewater service connection (indicate gravity or pumped)
- Location of existing stormwater service connection
- Location of existing culvert(s)
- Location of existing wastewater septic field and distance to building
- Proposed location of service connection(s) to building
- Proposed driveway culvert(s)
- Location of underground gas, phone and electrical utilities
- Any other significant features

